

Special Planning Assistant, DD/S

9 APR 1961

Chief, Planning Staff, OL

Contingency Task Force Planning

The following is a description of three (3) planning documents developed by the Office of Logistics, per Chief, Covert Action Staff, request, for the support of contingency operations and training. These documents will be applicable to the Task Force Operations Familiarization Training Program scheduled for May, this year.

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a. Functions of Logistics Personnel, Agency Contingency Force

This document describes the mission, functions, and a type organization structure for the Logistics Element of a contingency task force. It would be used by a designated task force commander and the appropriate components of the Office of Logistics to create the logistical support element for a specific task force.

b. Qualifications and Position Descriptions for Logistics Personnel, Agency Contingency Force

This document describes the qualifications and position descriptions of logistics personnel for the Logistics Element of a contingency task force. It would be used by the designated task force commander and the appropriate components of the Office of Logistics to select fully qualified logistics personnel for a particular task force.

c. Transportable Field Base of Operations

This document provides a proposed table of material allowances for a "30-Man Transportable Field Base of Operations". The supply level is for fifteen (15) days. It has been recommended to Chief, Covert Action Staff, that this material be positioned so that it will be readily available for training exercises and contingency operations.

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SUBJECT: Contingency Task Force Planning

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